

To use **Gift Certificate funds already in your account**, type the amount you wish to apply in the box that says 'Apply Amount'. You will need to choose a payment method, then click the continue button to apply the funds to your shopping cart.

If you are **redeeming a new Gift Certificate** you should type the number into the box next to Redemption Code. The amount redeemed will be added to your account when you click the continue button.

See image below for help.

The image shows a checkout page with four main sections: 'Your Total', 'Discount Coupon', 'Gift Certificates', and 'Payment Method'. Annotations with arrows point to specific fields and instructions.

**Your Total**

Sub-Total:	\$10.00
Flat Rate (Best Way):	\$2.00
<b>Total:</b>	<b>\$12.00</b>

**Discount Coupon**

Please type your coupon code into the box next to Redemption Code. Your coupon will be applied to the total and reflected in your cart after you click continue.

Please note: you may only use one coupon per order.

Redemption Code:

**Gift Certificates**

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If you are redeeming a new Gift Certificate you should type the number into the box next to Redemption Code. The amount redeemed will be added to your account when you click the continue button.

Redemption Code:

Apply Amount:

Available balance: \$12.49

**Payment Method**

Please select a payment method for this order.

CDD (Cash on Delivery) - FOR DELIVERIES ONLY - ALL PICK UPS MUST BE PAID IN ADVANCE

Check out with **PayPal** OR Credit Card

CHECK OUT SECURELY WITH CREDIT CARD/DEBIT CARD OR PAYPAL.

**Annotations:**

- An arrow points from the 'Total' value in the 'Your Total' section to the 'Apply Amount' field in the 'Gift Certificates' section. Text: "Enter your TOTAL amount into the APPLY AMOUNT box. If the total is larger than your GC amount then enter in your GC Available Balance."
- An arrow points from the 'Redemption Code' field in the 'Gift Certificates' section to the left. Text: "Enter in REDEMPTION CODE if you have NEW Gift Certificate only."
- An arrow points from the 'Payment Method' section to the right. Text: "Make sure you choose the payment method even if you are paying with a Gift Certificate. Click CONTINUE."